

**South West Wiltshire Area Board  
Community Areas Transport Group (CATG)**

**Tuesday 10 September 2013  
2.00pm, Bishopstone Village Hall, SP5 4AA**

**Agenda**

1. Apologies and Introductions

In attendance:

- Cllr Tony Deane (Chair) (AD)
- Cllr Jose Green (JG)
- Cllr Bridget Wayman (BW)
- Cllr Peter Edge (PE)
- Cllr George Jeans (GJ)
  
- David Thomas, Senior Engineer (TG)
- Stephen Harris, Community Area Manager (SH)
- Spencer Drinkwater, Principal Transport Planner (SD)
- David Button, Highways Engineer (DB)
  
- Clare Churchill, Quidhampton Parish Clerk (CC)
- Tony Peel, Tollard Royal Parish Councillors (TP)
- Richard Mitchell, Tollard Royal Parish Councillor (RMi)
- Charles Smith, Dinton Parish Councillor (CS)
- Mike Ash, Bishopstone Parish Clerk (MA)
- Gary Chambers, Tisbury NPT (GC)
- Martyn Day, Tisbury NPT (MD)
- Catherine Purves, Wilton Town Clerk (CP)
- Martin Holland, Broad Chalke (MH)
- Archibald Barr, Broad Chalke (AB)
- Michael Scott, Broad Chalke (MS)
- Roger Weaver, Bowerchalke Parish Councillor (RW)

Apologies received from: Sandra Harry (Tisbury and Donhead St Andrew Parish Clerk), Bev Ford (Tisbury Community Safety Partnership), Ashley Truluck (Broad Chalke Community Plan), Rebecca M'Zadeh (Highways Technician), Tony Phillips (Fovant resident), Clive Upton (Dinton resident), Sheila Sheppard (Barford St Martin Parish Councillor)

2. Budget update

See attached budget sheet. DT advised that Cllr Thomson has delegated funding for 2012/13 road reviews to individual CATGs, who can decide how they want to use that money.

3. C class/unclassified road reviews for 2011/12 and 2012/13

2011/12 road reviews have been sent out to Parish Councils for any response; any comments should be sent to Steve Harris by 30 October 2013.

AD referred to the collisions list (attached). **ACTION – DT to investigate junction blackspot on C57. DT to also look at where specific accidents have happened on roads at top of collisions list.** A decision on whether to carry out a road review in 2012/13 could then be decided.

Possible routes were discussed. CC drew attention to a particular issue in Quidhampton on Skew Road. **ACTION – DT to order metro count to explore issue further.**

AD suggested Parish Councils record accident data when it is damage only (no personal injury), as this is not currently recorded and would help to inform thinking. **ACTION – SH to request Parish Councils record information over a 12 month period, to be reviewed in Sept/Oct 2014.**

4. Sign de-cluttering and minor signing requests

Letter from Cllr John Thomson attached. **ACTION – SH to re-circulate to all Parish Councils.**

5. Minutes from meeting on 25 June 2013

No amendments to be made.

6. Summary of agreed actions

MD asked for an update on yellow lines in Park Road. DT advised that he has a progress meeting with Balfour Beatty Living Places on 12.9.13 where he has been promised a programme for all road markings. **ACTION – DT to provide update to SH on road marking programme.**

GJ requested that work ticket for Mere yellow lines be pulled, on the understanding that if the work is wanted another ticket can be raised. **ACTION – DB to pull ticket for Mere yellow lines.**

Issue	Action	By whom?	Update for CATG meeting on 10/9/13?
Mere, The Lynch junction with Pettridge Lane, poor visibility	Provide map of ownership to GJ	DB	DB provided at meeting.
Renewal of white lines initiative	Write to cabinet member to request scheme is complete by Sept 13	AD	TW advised scheme list completed on 5 July 2013. DB advised Teffont still to be done on 12 Sept 2013.
Unclassified / C class road review	Send map of roads and accident stats with minutes	SH	Sent with agenda.
Weight limit signage in Water Street, Mere	Request Area Board approves £250 of CATG funding towards new signage	SH	Done – Highways team have ordered sign.
	Request £250 contribution from Mere PC	GJ	GJ confirmed Mere PC have agreed £250 contribution
Raised kerb for pedestrians in Quidhampton	Report back to Parish Council and suggest alternative measures.	TG	CC advised Parish Council now proposing 20mph limit. DT advised county wide 20mph policy currently out to consultation. <b>ACTION – Julie Wharton to meet with Parish Council when in post to look at issue afresh.</b>
	Compose letter to Highways Agency re. no right turn onto A36.	SH/AD	<b>ACTION – SH to provide copy of response with minutes.</b>
Measures to combat speeding along South Street, Wilton	Discuss contribution with Town Council and report back to next CATG.	PE	PE advised Town Council support this and more than happy to make contribution. <b>ACTION – Julie Wharton to pick up when in post.</b>
Layby and bus stop opposite new community shop in Broad Chalke	Request Area Board approves £10,000 of CATG funding towards substantive funding bid	SH	Done. Substantive funding bid successful. Due to be confirmed on 10.9.13. Aim is for scheme to be delivered in 2013/14.
Priority in the narrows at Ansty	Chase up re. missing sign	RM	Work instruction ticket number 258629 raised for

			new Road Narrows plate
Sign at junction causing visual obstruction in Stourton	Liaise with Mark Stansby to address Parish Council concerns.	DB	Junction assessed by DT and options presented to GJ for consideration. <b>ACTION – GJ to consult with Parish Council. DT to provide sign designs and cost estimates.</b>
Parking at: - The Avenue in Tisbury - Barford St Martin - The Poplars in Fovant	Raise issue with Housing Management in first instance, to see if they can fund improvements.	SH	Done – currently compiling requests for parking, no decision to be taken before early 2014.
Warning light system for Brook Hill in Donhead St Andrew	Send details to TG for investigation	SH	Done. Options presented to Parish Council for consideration. Due to have Parish Council meeting on 13.9.13 to discuss.
Fovant triangle project on A30	Request Area Board approves £10,000 of CATG funding towards substantive funding bid	SH	Done. Fovant bid unsuccessful in 2013/14.
Yellow lines for exit to car park in Mere	Send details of how to make application to Parish Council	SH	Done.
A30 in Fovant – speed limit changes	Request update from Dave Thomas	SH	Speed limit implementation is due late September / early October.
Monmouth Hill Scheme in West Tisbury	Send details to TG/Highways Engineer for further investigation	SH	Done. <b>ACTION – DT to arrange for scheme to increase size of roundabout to be assessed.</b>

## 7. New schemes for consideration

LOCATION	SCHEME / ISSUE	DECISION
Zeals	Lay-by next to the entrance of Leaping Frogs Pre-School/Nursery	DT explained possible schemes. To add yellow line restrictions would cost approx. £3,000. To remove lay-by would cost approx. £5,000. Concerns raised about whether such expenditure was warranted for this issue. Group voted: No action = 9 votes Yellow lines = 3 votes Remove lay-by = 0 votes

Broad Chalke	Proposed road amendments	AB had list of issues for Broad Chalke. <b>ACTION – DT to have list of issues looked at by member of Highways team.</b> DT advised that new Highways Engineer will be starting on 2 Oct 2013, Julie Wharton.
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GJ raised issue of Walnut Tree roundabout, works would cost approx. £70,000 and he would like to see developer money put towards the scheme.

AD concluded that the group supported GJ in saying that the Walnut Tree roundabout is not good enough in its current layout and would benefit from receiving developer funding.

8. Review of other schemes/issues in the Mere, Tisbury and Wilton Community Area

Issue	Update on 28 February 2013	Update on 25 June 2013	Update on 10 Sept 2013?
Community SID	<b>ACTION – SH to chase CS to send details.</b>	CS reported that they are now checking sites, as some do not have the poles to attach the SID to.	CS advised looking at whether SIDs can be mounted on existing furniture.
Compton Chamberlayne, Parking near blind bend		Deferred until next meeting.	SH to check for update with issue originator.
West Tisbury, Alternative scheme at Tuckingmill		TG advised that currently waiting for topographical survey to be returned. Looking to make a bid for substantive funding in 2014/15.	No further update.
Fovant, Triangle project on A30		AP reported that reps from village met with TG in April 2013. New mini-roundabout proposed. TG advised that consultants have been employed to fully cost the proposed scheme asap. Group agreed to recommend	Substantive CATG bid was not successful.

		substantive CATG bid with £10,000 contribution, approved by Area Board.	
Wilton, Waiting restrictions at five locations in the Waterditchampton area	TG advised order placed.	No update	DT due to get update on road marking programme on 12.9.13 from BBLP.
Tisbury, Hindon Lane yellow lines and removal of incorrectly placed yellow lines	Due by April 2013.	TW chasing up	DT due to get update on road marking programme on 12.9.13 from BBLP.
Renewal of white lines initiative	Hindon reported their lines have been done. TM advised that area gang can be asked to do works at weekends. All requests submitted will be processed. <b>ACTION - TM to ask for updates to be provided to SH so that parishes can be kept updated.</b>	TW advised that Balfour Beatty now have white line request list at top of their 'to do' list. All works due to be completed before end of Sept 13	Scheme list completed on 5 July 2013. DB advised Teffont still to be done on 12 Sept 2013.
Mere, Weight limit signage in Water Street		TG proposed sign to replace existing one, £500 cost. Group agreed to recommend £250 from CATG and £250 from Parish Council. Area Board agreed CATG funding on 17 July 2013. <b>GJ to request Parish Council contribution from Mere PC.</b>	Highways team have ordered sign.  GJ confirmed Mere PC have agreed £250 contribution
Quidhampton, raised kerb for pedestrians		TG estimated £10-15,000 for kerbing scheme. PE and CC raised concerns about safety of pedestrians. <b>ACTION – TG to report back to</b>	CC advised Parish Council now proposing 20mph limit. DT advised county wide 20mph policy currently out to consultation. <b>ACTION – Julie Wharton to meet with</b>

		Parish Council and suggest alternative measures. SH/AD to compose letter to Highways Agency re. no right turn onto A36.	Parish Council when in post to look at issue afresh.  <b>ACTION – SH to provide copy of response with minutes.</b>
Wilton, Measures to combat speeding along South Street		TG advised installing gateways would cost approximately £7,000. <b>ACTION – PE to discuss contribution with Town Council and report back to next CATG.</b>	PE advised Town Council support this and more than happy to make contribution. <b>ACTION – Julie Wharton to pick up when in post.</b>
Broad Chalke, Layby and bus stop opposite new community shop		Survey has taken place. Project costed at £31,000. Group agreed to recommend substantive CATG bid with £10,000 contribution, approved by Area Board. Substantive CATG bid made.	Substantive funding bid successful. Due to be confirmed on 10.9.13. Aim is for scheme to be delivered in 2013/14.
Stourton, Sign at junction causing visual obstruction		Concerns about junction reported by GJ and HP. <b>ACTION – DB to liaise with Mark Stansby to address Parish Council concerns.</b>	Junction assessed by DT and options presented to GJ for consideration. <b>ACTION – GJ to consult with Parish Council. DT to provide sign designs and cost estimates.</b>
Parking at: - The Avenue in Tisbury - Barford St Martin - The Poplars in Fovant		<b>ACTION – SH to raise issue with Housing Management in first instance, to see if they can fund improvements.</b>	Housing Management currently compiling requests for parking, no decision to be taken before early 2014.
Donhead St Andrew, Warning		TG confirmed route study has not	Done. Options presented to Parish

light system for Brook Hill		identified any alterations in relation to this issue. <b>ACTION – SH to forward details to TG to be looked into.</b>	Council for consideration. Due to have Parish Council meeting on 13.9.13 to discuss.
A30 in Fovant – speed limit changes	No further update.	Speed limit implementation is due late September / early October	No further update.
Semley, Calais Hill, Resurfacing issues	No further update.	No update	DB reported tickets in system for patching; road is in poor condition. Didn't make it onto list for resurfacing.
Donhead St Mary, A30, Higher Coombe, condition of road	No further update.	No update	DB advised area under trees in Charlton in poor surface condition; Atkins been asked to do out of programme, awaiting response.

PE advised that Wilton Market Place has incorrectly come off the list. **ACTION – SH to put back on current schemes list. ACTION – DT to chase Atkins for an update.**

#### 9. AOB

RMi raised issue of straw being accidently deposited in villages by straw lorries.  
**ACTION – AD/SH to investigate further and report back.**

#### 10. Date of Next Meeting – TBC

Summary of agreed actions:

Issue	Action	By whom?
C class/unclassified road reviews for 2012/13	Investigate junction blackspot on C57. Also look at where specific accidents have happened on roads at top of collisions list.	DT
Speeding in Quidhampton on Skew Road	Order metro count	DT
Collecting data on traffic accidents (when it is damage only)	Request Parish Councils record information over a 12 month period, to be reviewed in Sept/Oct 2014.	SH
Sign de-cluttering and minor signing requests	Re-circulate letter from Cllr John Thomson providing guidance	SH



Road markings outstanding in South West Wiltshire	Provide update to SH on road marking programme when made available by Balfour Beatty Living Places	DT
Ticket in system for Mere yellow lines	Pull ticket	DB
Raised kerb for pedestrians in Quidhampton	Julie Wharton to meet with Parish Council when in post to look at issue afresh.  Provide copy of response from Highways Agency on proposal to change junction with A36 with minutes.	Julie Wharton  SH
Measures to combat speeding along South Street, Wilton	Julie Wharton to pick up when in post.	Julie Wharton
Sign at junction causing visual obstruction in Stourton	Consult with Parish Council on work proposals.  Provide sign designs and cost estimates to GJ.	GJ  DT
Monmouth Hill Scheme in West Tisbury	Arrange for scheme to increase size of roundabout to be assessed	DT
Broad Chalke, proposed road amendments	Have list of issues looked at by member of Highways team	DT
Wilton Market Place, pedestrian crossing on North Street	Put back on current schemes list.  Chase Atkins for an update	SH  DT
Issue of straw being accidently deposited in villages by straw lorries	Investigate further and report back	AD/SH